



**Athabasca University Graduate Students' Association**  
10818 Jasper Avenue  
PO Box 35092  
Edmonton, AB T5J 0B7

Phone: 1-866-625-5943

Fax: 780-497-7003

Web: <http://www.augsa.com>

---

## Council Meeting Minutes

**Date:** December 17, 2012

**Place:** Web conference

**Time:** 6:00pm MST

**Attendance:**

Amanda Nielsen, President  
Olivia Meyia, VP Academic  
Wilson Ho, VP Operations & Finance  
Margaret Clappison, Faculty of Business Representative  
Moiz Bhamani, Faculty of Business Representative  
Adam Chisholm, Faculty of Humanities and Social Sciences Representative  
Mandy Nielsen, Faculty of Humanities and Social Sciences Representative  
Caitlin Cummins, Faculty of Health Disciplines Representative  
Eric Lavoie, Faculty of Health Disciplines Representative  
Julia Radke, Faculty of Health Disciplines Representative  
Rob Janzen, Faculty of Science and Technology Representative  
Steve Harris, Faculty of Science and Technology Representative  
Sean Sommerfeld, Centre for Distance Education Representative  
Adam Snider, Operations Coordinator

**Guests:**

Nancy Biamonte, Director of AU Marketing & Communications

**Regrets:**

Lisa Barrett, VP External  
Maria Greaves, Faculty of Business Representative  
Jade Clarke, Centre for Distance Education Representative  
Eric Snow, Speaker of Council

INDEX	MINUTES	ACTION
1.0 – Call to Order	The President, acting as Chair in the Speaker's absence, called the meeting to order at 6:02pm MDT.	
2.0 – Approval of Agenda	<b>MOTION: That the agenda be approved with the addition of "AU Branding Presentation" as the first item under "4.0 – Reports."</b> (VPOF / Clappison)	

	Unanimously carried.	
<b>3.0 – Approval of Previous Minutes</b>	<b>MOTION: To approve the previous meeting’s minutes.</b> (Sommerfeld / Cummins) Carried with 12 in favour and one abstention. Ms. Radke went on record as abstaining from the motion.	
<b>4.0 – Reports</b>		
<b>4.1 – AU Branding Presentation</b>	Ms. Biamonte presented a PowerPoint presentation regarding AU’s new branding campaign and sought feedback from the AUGSA Council.  There were some inquiries into why certain elements have been designed the way that they have, but the response was generally positive.	
<b>4.2 – Executive Reports</b>	The members of the Executive Committee gave oral summaries of their written reports, with the exception of the VP External who was absent.	
<b>4.3 – Financial Reports</b>	The VPOF presented the most up-to-date financial report to the Council and indicated that the AUGSA is in good financial health at yearend.	
<b>5.0 – New Business</b>		
<b>5.1 – Approval of Comprehensive Member Survey</b>	<b>MOTION: That the AUGSA Council approve publishing the Comprehensive Member survey and spending up to \$50 on gift certificates to encourage members to complete the survey.</b> (VPOF / Radke) Unanimously carried.	
<b>5.2 – Approval of Revised Executive Compensation System</b>	<b>MOTION: That the AUGSA Council approve the revised Executive Compensation System as presented.</b> (VPOF / Cummins) Unanimously carried.	
<b>5.3 – FGS Faculty Council Amendment (Information Item)</b>	The President outlined the situation surrounding a motion made at the General Faculties Council that amended a motion that would have changed the structure of the Faculty of Graduate Studies Faculty Council to require one Master’s and one Doctoral student to sit on it. The amendment would allow any two graduate program students.  The Faculty of Graduate Studies (FGS) did not like the amendment and claimed that it violated Robert’s Rules	

	<p>of Order. However the University Secretary has indicated that the amendment was passed and the minutes were approved, so the amendment was successful. FGS may bring a new motion in an attempt to “undo” the amendment, but unless that happens the motion was successfully amended.</p>	
<p><b>5.4 – OGSA Start-up Funds</b></p>	<p><b>MOTION: That the AUGSA allocate up to \$10,000 to assist with the costs associated with the start-up of the new Ontario Graduate Students’ Alliance (OGSA), of which AUGSA is a member.</b> (President / Clappison) Unanimously carried.</p>	
<p><b>5.5 – Resignation of VP External</b></p>	<p>The VPOF informed that Council that the VP External resigned and that the Executive Committee waived the 2-month notice period so that it is effective immediately. The Executive Committee feels that it is best to run with a 3-person Executive for the rest of the year, with the remaining Executives sharing the duties of the VP External portfolio.</p> <p><b>MOTION: That AUGSA accept the resignation of the VP External, waiving the 2-month notice period, and that the remaining Executive team members take over the portfolio of the VP External for the remainder of the 2012-2013 term.</b> (VPOF / Cummins) Unanimously carried.</p>	
<p><b>5.6 – Approval of Budget 2013</b></p>	<p><b>MOTION: That AUGSA approve the 2013 budget as presented.</b> (VPOF / Cummins) Unanimously carried.</p>	
<p><b>6.0 – Other Business</b></p>		
<p><b>6.1 – Executive Compensation</b></p>	<p><b>MOTION: That the remaining VP External salary be appropriately distributed among the three remaining Executives according to the amount of externally-related activities they engage in.</b></p> <p><b>Be it further moved: That the VP External salary be distributed according to AUGSA Council’s will (with the scale of 0, 25, 50, 75, 100%) at the first Council meeting of every month where Executive performance is reported on and reviewed. Council members will individually determine how Executive members ought to be compensated using the AUGSA voting software, and average Council scores will be</b></p>	

	<p><b>used to determine the % of the VP External salary that each Executive member qualifies for.</b></p> <p><b>Be it further moved: That each Executive member outline specifically in their reports what externally-engaged/VP External work they complete in each monthly report to assist Council members in determining pay.</b> (Clappison / VPOF) Unanimously carried.</p>	
<b>7.0 – Adjournment</b>	<p><b>MOTION: That the meeting be adjourned.</b> (Cummins / Sommerfeld) Unanimously carried.</p> <p>Meeting adjourned at 7:56pm.</p>	

---

Amanda Nielsen, President

---

Adam Snider, Coordinator

---

Date of Approval