

AUGSA Council Meeting Minutes

January 20, 2026 – 6:00 pm MST

Microsoft Teams

Council Attendance

Executive Committee: Gelareh Keshavarz (President) Kia Buchanan (VP Academic) Judy Parnell (VP External)

Faculty of Business Representatives: Pawel Zygmunt, Dennis Delagdo

Faculty of Health Disciplines Representatives: Erica Wong

Faculty of Humanities and Social Sciences Representative: Emily Grady, Hyeyung Park

Faculty of Science and Technology: Paul Ackah

Graduate Labour Relations Representatives:

Staff: Jorden Ager (Executive Director)

General Members: Landon Roseborough

Regrets:

		PRESENTER	ACTION
1.0	Call to Order	President	The meeting was called to order at 6:00 pm MT.
2.0	Land Acknowledgement		G. Keshavarz provided a land acknowledgement to honour the Indigenous peoples on whose lands we gather.
3.0	Approval of Agenda	President	Motion 2.0: to approve the agenda as presented. Moved: K. Buchanan Seconded: P. Ackah Motion carried without opposition.
4.0	Approval of Previous Minutes	President	Motion 3.0: to approve the minutes of December 9, 2025 as presented. Moved: P. Zygmunt Seconded: E. Grady Motion carried.



5.0	Executive Reports	Executive Team	<p>Gelareh asked if there were any questions regarding the Executive Reports, including the Executive Director report. Kia inquired if Jordan had the Monthly financial report yet? Jordan confirmed that he did, and that this was also the Year end report. Jordan presented the report highlighting the following:</p> <ol style="list-style-type: none"> 1. \$50,000 deficit for 2025 even though we income was \$23,000 higher than we budgeted, due to enrollment. 2. Awards and Grants Expense was over budget by \$20,000, due to the \$40,000 endowment that was created this year. 3. Insurance Costs were up – but this was across the industry and insurance in general. Jordan said he was going to shop around for AUGSA insurance next fiscal year. 4. Salaries and Honorariums Were over budget, but that is expected with the crossover of 2 ED salaries for 1 month. 5. CASA fees will be around \$7600 this year and that is confirmed <p>Pawel mentioned that there could be a fee to switching insurance providers. Jordan confirmed that we just renewed our insurance – so there is no rush on this.</p> <p>Paul asked what the Acronym AMICCUS-C stood for? Jordan explained that it was the Professional Association for managers and staff of student associations and unions.</p>
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			<p>6. The last over budget item was the Travel expenses. Between the Endowment and the Travel overage, that is vast majority of the deficit this year.</p> <p>Judy wanted to let the council know the importance of the connection and networking that AMICCUS gives our ED. Jordan reminder the council that this year would be the first Deficit in the last 12 years for AUGSA.</p> <p>Paul asked what the Amortization expense was this year – Jordan wasn’t 100% sure, but assumed it was the new PC and some GSRC A/V equipment.</p>
6.0	Business Items	Executive Director	<p>Motion 4.0: to Authorization Resolution for Whoova and Stripe the connect to our banking for the back end of the Conference website</p> <p>Moved: K. Buchanan Seconded: J. Parnell NO DISCUSSION Motion carried.</p> <p>Motion 5.0: To Form the Elections Committee for the 2026 elections cycle as per elections policy</p> <p>Moved: K. Buchanan Seconded: P. Ackah NO DISCUSSION Motion carried.</p> <p>- Jordan mentioned to the council that if anyone was not looking for re-election, consider</p>



			<p>putting your name forward for the Elections Committee.</p> <p>2025 Survey Report: Jordan stated that he include the final survey report in the agenda and asked the group if they wanted to have a discussion or take the time until next meeting to dig deeper and review the document. The group agreed to table the survey results until next meeting.</p>
7.0	2026 Budget	President	<p>Motion 6.0: 2026 AUGSA Budget Moved: P. Ackah Seconded: P. Zygmunt</p> <p>Kia mentioned that we need to adjust the AMICCUS-C membership fee from \$500-\$600 – Jordan made the change.</p> <p>Emily wondered why admin costs jump up by \$15,000 in August – Jordan said it was likely the Auditors fees. Emily also asked about the \$2300 technology charge in September. Jordan identified the cost as website hosting renewal fees and surveymonkey subscription. Finally, Emily question the jump in travel in august? Jordan identified it as the expense claims for the July CASA conference.</p> <p>Jordan then pointed out that this current iteration of the budget has a surplus. Not only does this look good to the membership, but its gives a little room for any expenses that arise throughout the year.</p>



			<p>Kia asked if we had any plans for the current bank surplus that we have, Jordan stated that he did plan on meeting with TD to see our investment options in the near future. He also wanted to review other SA investment policies prior to making any recommendations. Paul made a case for the importance of investing that money ASAP...Jordan Agreed, but asked for time to ensure it is done properly.</p> <p>Kia pointed out that the PD budget was not included in the budget anymore, in order to help balance it. Kia wanted the council to be on record to try and budget for this training and PD in the future. There may be some opportunities to use some AU and AU Alumni resources to help facilitate this going forward.</p> <p>Motion carried.</p>
8.0	Committees	Executive Director	<p>Committee Updates: Jordan discussed committees and pointed out that due to our smaller council, as well as his transition into the role – its probably best we focus on the committees that NEED to be operating eg. Elections / CASA AGM Planning. We need to ensure our resources are not being spread to thin.</p> <p>Kia suggested that we get the Governance Committee to meet to deal with anything that has been put on the backburner. Gela recommended we revisit after Black History Month.</p>



			<p>Judy updated on the AGAG advocacy group – a campaign that they are working on and the formalization of the organization.</p> <p>Gela asked if there were any updated from the Faculty Representatives.</p> <p>Dennis thanked the group for the effective and efficient meeting</p> <p>Judy asked if we would like CASA to come present at a council meeting, the group agreed, but Jorden mentioned if it doesn't work, lets bring them in during transition time. Kia also asked if Jorden could ensure a longer and more detailed transition for the council members next round.</p> <p>Gela and Kia let everyone know that this space is for Council member updates moving forward.</p>
9.0	Adjournment	President	<p>Motion 12.0: to adjourn the meeting. Moved: K. Buchanan Seconded: D. Delagdo Motion carried without opposition.</p>
12.0			





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Gelareh Keshavarz, President

Meaghan Sullivan, Executive Director

Date of Approval



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