

**ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION**

**Financial Statements**

**Year Ended December 31, 2016**

ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

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Year Ended December 31, 2016

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## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

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The financial statements of Athabasca University Graduate Students' Association have been prepared in accordance with Accounting standards for not-for-profit organizations. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of Athabasca University Graduate Students' Association's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

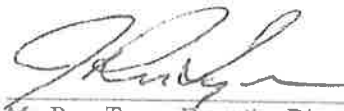
The Council is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The financial statements have been audited on behalf of the members by Chatha Professional Corporation, in accordance with Accounting standards for not-for-profit organizations.



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Mr. Jamie Czerwinski, President



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Mr. Ross Tyson, Executive Director

Edmonton, Alberta  
June 20, 2017

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## INDEPENDENT AUDITOR'S REPORT

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### To the Members of Athabasca University Graduate Students' Association

We have audited the accompanying financial statements of Athabasca University Graduate Students' Association, which comprise the statement of financial position as at December 31, 2016 and the statement of operations, statement of changes in net assets and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Athabasca University Graduate Students' Association as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta  
June 20, 2017

Chatha Professional Corporation  
CERTIFIED GENERAL ACCOUNTANTS



**ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION**

**Statement of Financial Position**

**December 31, 2016**

	<i>December 31</i> <b>2016</b>	<i>December 31</i> <b>2015</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 209,311	\$ 109,643
Term deposit <i>(Note 3)</i>	50,749	50,408
Accounts receivable	53,833	68,135
Prepaid expenses	15,337	7,996
	<u>\$ 329,230</u>	<u>\$ 236,182</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable & accrued expenses	\$ 29,270	\$ 13,769
<b>NET ASSETS</b>		
General fund	299,960	222,413
	<u>\$ 329,230</u>	<u>\$ 236,182</u>

**ON BEHALF OF THE BOARD**

  
 \_\_\_\_\_ Director  
  
 \_\_\_\_\_ Director

See notes to financial statements

**ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION**

**Statement of Operations**

**Year Ended December 31, 2016**

	2016	2015
<b>REVENUE</b>	\$ 403,608	\$ 405,030
<b>EXPENSES</b>		
Advertising and promotion	104	200
Consulting fees	2,666	3,167
Council Honorariums	23,883	23,542
Grant and Awards	2,450	3,250
Insurance	19,484	13,652
Interest ,bank and service charges	131	9
Legal fees	0	34
Meals and entertainment	1,388	4,904
Meetings and conventions	12,466	25,051
Memberships fees	17,368	10,518
Miscellaneous	2,996	0
Office expenses	13,615	13,618
Professional fees	8,400	8,400
Salaries and wages	194,267	193,927
Supplies	5,250	0
Telephone	904	4,851
Training and staff development	7,623	6,322
Travel expenses	25,096	24,220
	<b>338,091</b>	<b>335,665</b>
<b>EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS</b>	<b>65,517</b>	<b>69,365</b>
<b>OTHER INCOME</b>	<b>341</b>	<b>408</b>
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ 65,858</b>	<b>\$ 69,773</b>

ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

Statement of Changes in Net Assets

Year Ended December 31, 2016

	2016	2015
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 222,413	\$ 152,641
Prior period adjustment <i>(Note 4)</i>	11,689	-
	234,102	152,641
Excess of revenue over expenses	65,858	69,773
<b>NET ASSETS - END OF YEAR</b>	\$ 299,960	\$ 222,414



**ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION**

**Statement of Cash Flows**

**Year Ended December 31, 2016**

	2016	2015
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 65,858	\$ 69,773
Changes in non-cash working capital:		
Accounts receivable	25,991	6,431
Accounts payable & accrued liabilities	15,501	2,192
Prepaid expenses	(7,341)	(2,406)
	<b>34,151</b>	<b>6,217</b>
Cash flow from operating activities	<b>100,009</b>	<b>75,990</b>
<b>INVESTING ACTIVITY</b>		
Interest on term deposit reinvested	(341)	(408)
<b>INCREASE IN CASH FLOW</b>	<b>99,668</b>	<b>75,582</b>
Cash - beginning of year	109,643	34,061
<b>CASH - END OF YEAR</b>	<b>\$ 209,311</b>	<b>\$ 109,643</b>

# ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

## Notes to Financial Statements Year Ended December 31, 2016

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### 1. DESCRIPTION OF BUSINESS

Athabasca University Graduate Students' Association is established under section 94 of the Post-Secondary Learning Act as a not-for-profit organization that fosters a cohesive graduate student community, acts as an advocate for graduate students, and builds a positive relationship with the University. The Association qualifies for the tax-exempt status under paragraph 149(1)(l) under the Income Tax Act.

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) and include the following significant accounting policies:

#### Fund accounting

Athabasca University Graduate Students' Association follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the General Fund.

#### Revenue recognition

Athabasca University Graduate Students' Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for private enterprises requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

#### Contributed services

There is an insignificant amount of time by volunteers and donated materials contributed to the association. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

#### Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

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### 3. TERM DEPOSIT

Term deposit earns interest at a rate of 0.58% per annum and matures on February 26, 2017.

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ATHABASCA UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

Notes to Financial Statements

Year Ended December 31, 2016

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4. PRIOR PERIOD ADJUSTMENT

A prior period adjustment was required to reflect the reimbursement of conference expenses in the prior year that were not recorded as accounts receivable.

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5. FINANCIAL INSTRUMENTS

Unless otherwise noted, it is management's opinion that the Association is not exposed to significant credit risks arising from its financial instruments. The fair value of the instruments approximates their carrying values, unless otherwise noted.

**Credit risk**

The Association is exposed to credit risk with respect to its financial assets as reported on the statement of financial position. Credit risk is not considered significant because the Association's cash and cash equivalents are held in deposit with Canadian financial institutions in insured accounts; grants receivable are due from Athabasca University with no history of default.

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