
AUGSA Council Meeting Minutes

October 21, 2025 – 6:00 pm MST

Microsoft Teams

Council Attendance

Executive Committee: Dave Roy (President), Kia Buchanan (VP Academic), Judy Parnell (VP External)

Faculty of Business Representatives: Pawel Zygmunt

Faculty of Health Disciplines Representatives: Erica Wong, Aliya Karmali

Faculty of Humanities and Social Sciences Representative: Emily Grady

Faculty of Science and Technology: Gagan Jhajj, Paul Ackah

Graduate Labour Relations Representatives: Gelareh Keshavarz

Staff:

Regrets: Hyeyung Park, Dennis Delgado

		PRESENTER	ACTION
1.0	Call to Order	President	The meeting was called to order at 6:00 pm MT.
2.0	Land Acknowledgement		D. Roy provided a land acknowledgement to honour the Indigenous peoples on whose lands we gather.
3.0	Approval of Agenda	President	<p>E. Grady requested for the discussion regarding the Executive Director hiring to be placed near the beginning of the meeting. D. Roy moved it up in the agenda to 6.0.</p> <p>Motion 2.0: to approve the agenda as amended.</p> <p>Moved: P. Ackah</p> <p>Seconded: P. Zygmunt</p> <p>Motion carried without opposition.</p>

4.0	Approval of Previous Minutes	President	<p>Motion 3.0: to approve the minutes of August 19, 2025, as presented.</p> <p>Moved: A. Karmali Seconded: P. Ackah Motion carried without opposition.</p>
5.0	Reports and Presentations		Reports were presented as distributed.
5.1	President Report	President	<p>D. Roy provided an overview of the President report, noting he travelled to Calgary for the Student Leaders Orientation (SLO). There is no further travel coming up for the President position.</p> <p>There are meetings scheduled for the strategic planning committee and finance committee.</p>
5.2	VP Academic Report	VP Academic	<p>K. Buchanan explained she attended several meetings over the past month, including being involved in the AU Employee Excellent Awards Committee.</p> <p>P. Ackah inquired on the acceptance of a newer Canadian university as a sending institution for transcripts. K. Buchanan explained AU has added a newer Canadian institution to an approved list at AU, accepting applications from this institution.</p>
5.3	VP External Report	VP External	<p>J. Parnell explained it has been a busy month with a list of meetings outlined in the VP External report. Planning currently is focused on the CASA Advocacy Week coming up, where they will sit and meet with delegates, discuss various issues with the federal government, and she is looking forward to this. Additionally, J. Parnell was asked to assist in putting together a tool kit for CASA membership. This included "how to</p>

		<p>communicate with their institution." J. Parnell created this document with D. Roy.</p> <p>The Graduate Advocacy Committee has been preparing policy development, consultations, and workshops to assist in dealing with political presentations.</p> <p>20th Anniversary Celebration</p> <p>The AUGSA Anniversary was celebrated across various platforms and was well received.</p> <p>Graduate Satisfaction Survey</p> <p>This survey is completed and is currently being developed into a report.</p> <p>Grant Writing</p> <p>J. Parnell is 80% sure she has nailed down a funder for AUGSA.</p> <p>J. Parnell gave a general overview of the remaining of the VP External report, citing the report. This includes meeting with the Indigenous Circle at AU, developing a resources page on the website, and further investigation into the provincial advocacy work with Council of Alberta Undergraduate Students (CAUS).</p> <p>abGPAC</p> <p>J. Parnell noted M. Sullivan has been meeting with the University of Alberta Executive Director, providing guidance on unfinished business regarding dissolving the association.</p>
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6.0	Financial Reports	Executive Director	<p>M. Sullivan presented the financial reports.</p> <p>Our current revenue is \$276,711.85, in comparison to last year's \$289,336.04. This means our revenue is down \$12,624.19.</p> <p>2025 Revenue: \$276,711.85 2024 Revenue: \$289,336.04 Difference: -\$12,624.19</p> <p>Our expenditures for 2025 year-to-date are \$366,328.71, in comparison to last year's \$318,835.70. This means our expenses are up \$47,493.01, which is primarily made up of the \$40,000 unbudgeted 20th Anniversary award approved earlier this year, and travel expenses.</p> <p>2025 Expenditures: \$366,328.71 2024 Expenditures: \$318,835.70 Difference: \$47,493.01</p> <p>This creates a \$60,117.20 gap in comparison to last year.</p>

			<p>Revenue Difference: \$12,624.19 Expenditure Difference: \$47,493.01 Total: -\$60,117.20</p> <p>The organization expects to be showing a deficit position at this time of year in accordance with our budget and the timing of revenue and expenditures; however, the deficit expected is less than this amount. AUGSA should work towards being fiscally conscious for the remainder of the year.</p>
7.0	Other Business	President	<p>FLST: Frontline Learner Services Transformation. AUGSA. This is a project being worked on at the University, which involves a centralized tiered call center system to provide a faster front end service to address questions to the University.</p> <p>P. Ackah recommended to ask about employment for students.</p> <p>Executive Director Hiring</p> <p>J. Parnell requested the meeting go in-camera. Moved: P. Ackah Seconded: J. Parnell The meeting moved in-camera.</p>
8.0	Event Updates		No business was discussed.
9.0	New Business		No business was discussed.
10.0	Old Business		No business was discussed.
11.0	Adjournment	President	The meeting ended.

Dave Roy, Chair



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Meaghan Sullivan, Executive Director

Date of Approval

