

AUGSA Council Meeting Minutes

December 17, 2024 – 6:00 pm MST

Microsoft Teams

Attendance

Faculty of Business Representatives: Brittany Hollett, Yi Wang

Faculty of Health Disciplines Representatives: Sarrah Ahmed, Pamela Ferguson

Faculty of Humanities and Social Sciences Representative: Dave Roy, Emily Grady

Faculty of Science and Technology: Paul Ackah, Gagan Jhaji

Staff: Meaghan Sullivan (Executive Director), Kelly DeCoste (Manager, Governance & Administration)

		PRESENTER	ACTION
1.0	Call to Order	D. Roy	The meeting was called to order at 6:02pm MT.
2.0	Welcome and Introductions	D. Roy	D. Roy welcomed new council members Y. Wang and E. Grady. Round table introductions followed.
3.0	Approval of Agenda	D. Roy	Motion 2.0: to approve the agenda as presented. Moved: P. Ferguson Seconded: B. Hollett Motion carried without opposition.
4.0	Approval of Previous Minutes	D. Roy	Motion 3.0: to approve the minutes of November 12, 2024, as presented. Moved: B. Hollett Seconded: S. Ahmed Motion carried without opposition.
5.0	Reports and Presentations	Council	Reports presented as distributed. Highlights of individual reports were briefly shared by Council members.
6.0	Financial Reports	M. Sullivan	M. Sullivan shared that the financial report is presented at least quarterly. An explanation of the financial report and projected surplus was discussed. Yearly financial audits are underway and



			<p>will be presented to the Finance Committee in February, and then Council. P.Ackah requested clarification on the investment accounts; this was provide by M. Sullivan. An investment plan will be a priority for the 2025-2025 Finance Committee.</p>
<p>7.0</p>	<p>Committee and Portfolio Assignments</p>	<p>M. Sullivan</p>	<p>M. Sullivan described how portfolios are typically distributed during Council onboarding and discussed potential committees for Y. Wang and E. Grady. M. Sullivan asked Council if there were any opportunities to transfer portfolio workloads for more manageable workloads.</p> <p>M.Sullivan discussed the need to have 2-3 Council members on a financial aid advocacy task force and asked if anyone would like to join this task force. B. Hollett and P. Ferguson provided background on the advocacy priorities that spurred this initiative. B. Hollett, P. Ackah, and P. Ferguson shared interest in joining this committee.</p> <p>Motion 7.0: to appoint E. Grady to the GSRC Steering Committee, the FHSS Faculty Council, and the FGS Faculty Council. Moved: B. Hollett Seconded: P. Ferguson Motion carried without opposition.</p> <p>Motion 7.1: to appoint Y. Wang to the AUGSA Finance and Governance Committee, the AUGSA Human Resource Committee and the Faculty of Business Faculty Council. Moved: B. Hollett Seconded: E. Grady Motion carried without opposition.</p> <p>Motion 7.2: to appoint D. Roy to the GSRC Steering Committee.</p>



			<p>Moved: B. Hollett Seconded: P. Ferguson Motion carried without opposition.</p> <p>Motion to appoint P. Ackah, P. Ferguson and B. Hollett to the Tuition and Finance Advocacy Task Force. Moved: E. Grady Seconded: Y. Wang Motion carried without opposition.</p>
8.0	Committee Updates	M. Sullivan	<p>D. Roy presented an overview of the 2025 Role descriptions.</p> <p>Motion 8.1: to approve the 2025 Role Descriptions as presented. Moved: B. Hollett Seconded: P. Ackah Motion carried without opposition.</p> <p>M. Sullivan noted that the Remuneration Policies will be effective beginning on May 1st, 2025, and provided an overview of the policies.</p> <p>Motion 8.2: to approve the Remuneration Policy – EC & Council as presented. Moved: B. Hollett Seconded: S. Ahmed Motion carried without opposition.</p> <p>M. Sullivan clarified AUGSAs relationship with the academically employed graduate students and how this subgroup self-governs. The current position is vacant and the first representative will be elected in the 2025 AUGSA election.</p> <p>Motion 8.3: to approve the Remuneration Policy – Labour Union as presented. Moved: Y. Wang Seconded: P. Ferguson</p>



			<p>Motion carried without opposition.</p> <p>M. Sullivan provided an overview of the Elections Policies and noted that minor changes are required over the next few days. D. Roy discussed the possibility of approving the current version understanding that minor changes would occur. Motion to approve made with the understanding that minor changes will occur this week by M. Sullivan.</p> <p>Motion 8.4: to approve the updates to the Elections Policy – EC & Council as presented. Moved: D. Roy Seconded: B. Hollett Motion carried without opposition.</p> <p>Motion 8.5: to approve the updates to the Elections Policies – Labour Union as presented. Moved: D. Roy Seconded: Motion carried without opposition.</p> <p>B. Hollett discussed the upcoming review of the Executive Director performance evaluation in February/March.</p>
9.0	Upcoming Events	D. Roy	<p>M. Sullivan provided an overview of the planned timeline for the 2025 AUGSA elections, which will be on the website by the end of the week. There will be an elections Q & A in January. Executive Transition will occur in person in Canmore, AB during the last week of April. M. Sullivan described the format of the transition. Convocation is in June, usually 1-2 AUGSA representatives present. Swag has been recently ordered.</p>



			P. Ferguson discussed CASA advocacy events, including the AGM in Winnipeg in April. AUGSA will become an official member of CASA.
10.0	Old Business	D. Roy	No Old Business at this meeting.
11.0	New Business	D. Roy	No New Business at this meeting.
12.0	Other Business	D. Roy	<p>M. Sullivan discussed plans to use Whova for the GSRC and confirmed the conference hotel.</p> <p>Motion 12.1: to approve the Whova platform quote for the 2025 & 2026 Graduate Student Research Conference of USD 6,875 per event for a total of USD 13,750 for the two-year pricing.</p> <p>Moved: B. Hollett Seconded: P. Ferguson Motion carried without opposition.</p> <p>Motion 12.2: to approve the DoubleTree venue as the on-site location for the 2025 Graduate Student Research Conference.</p> <p>Moved: B. Hollett Seconded: P. Ferguson Motion carried without opposition.</p> <p>AUGSA Holiday closure dates discussed.</p>
13.0	Adjournment	D. Roy	<p>Motion 13.0: to adjourn the meeting at 8:11 pm.</p> <p>Moved: B. Hollett Seconded: P. Ackah Motion carried without opposition.</p>

Dave Roy, Chair

Meaghan Sullivan, Executive Director





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Date of Approval



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