



**POLICY 4.5**  
**FINANCIAL MANAGEMENT**  
*Hospitality*

**POLICY INTENT**

The purpose of this policy is to govern AUGSA hosted hospitality with relevant stakeholders of the Association.

**POLICY**

**Hospitality**

- 4.05.1. With the approval of the Executive Director, Council Members and staff may provide relevant stakeholders with hospitality in the course of doing business on behalf of the AUGSA.
- 4.05.2. Hospitality costs may include meals and venue costs (e.g., hotel costs for hosting a hospitality suite).
- 4.05.3. Alcohol is not an eligible expense in accordance with the Expense Claims policy, except in the case of an AUGSA hosted hospitality. Reimbursement for alcohol will occur only if the amounts have been pre-approved in the cases of AUGSA hosted hospitality events.

**RELATED REFERENCES AND POLICIES**

**This Policy References**

Expense Claims

**This Policy is Referenced by**

**POLICY RESPONSIBILITY**

Executive Director

**POLICY HISTORY**

Original Approval Date: Pre-2022

Last Review Date: October 3, 2023  
Review by Date: October 3, 2026